

MINUTES

Meeting: Salisbury Area Board
Place: Five Rivers Health & Wellbeing Centre, Hulse Road, Salisbury.
SP1 3NR
Date: 6 June 2024
Start Time: 6.00 pm
Finish Time: 8.15 pm

Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) lisa.alexander@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Sam Charleston (Chairman), Cllr Caroline Corbin (Vice-Chairman),
Cllr Brian Dalton, Cllr Dr Mark McClelland, Cllr Charles McGrath, Cllr Ricky Rogers
and Cllr Paul Sample JP

Wiltshire Council Officers

Karen Linaker – Strategic Engagement & Partnership Manager
Karlene Jammeh – Area Board Delivery Officer
Lisa Alexander – Senior Democratic Services Officer
Mark Tucker – Director ICT (allocated to the Area Board)

Partners

Wiltshire Fire and Rescue Service – District Commander – Warren Hathaway

Total in attendance: 42

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
13	<p><u>Election of a Chairman 2024/25</u></p> <p>Nominations for Chairman were sought.</p> <p>It was;</p> <p>Resolved:</p> <p>That Councillor Sam Charleston was elected as Chairman for 2024/25.</p>
14	<p><u>Election of a Vice-Chairman for 2024/25</u></p> <p>Councillor Sam Charleston in the Chair.</p> <p>Nominations for Vice-Chairman were sought.</p> <p>It was;</p> <p>Resolved:</p> <p>That Councillor Caroline Corbin was elected as Vice-Chairman for 2024/25.</p>
15	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Councillor Sven Hocking • Chris Hildrup – Highways England (Item 9)
16	<p><u>Minutes</u></p> <p>The minutes of the last meeting were presented.</p> <p>It was;</p> <p>Resolved:</p> <p>The minutes of the meeting held on 7 March 2024 were agreed as a correct record and signed by the Chairman.</p>
17	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>

18	<p><u>Chairman's Updates</u></p> <p><u>Fostering</u> Wiltshire Council was encouraging residents to consider becoming foster careers, particularly to help keep brothers and sisters together. Anyone able to help or for further information, details were available at: fosteringwiltshire.uk.</p>
19	<p><u>Information items</u></p> <p>The Board noted the Information Items as set out in the agenda pack, these were:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • BSW Together (Integrated Care System) • Age Uk • Wiltshire Council Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> o Draft Licensing Policy 2024-29 Consultation o Local Nature Recovery Strategy Engagement Update o Multiply – National Numeracy Day
20	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Area Board considered the report attached to the agenda.</p> <p>It was;</p> <p>Resolved:</p> <p>That the Salisbury Area Board agreed to:</p> <ol style="list-style-type: none"> a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A; b. Note the Terms of Reference as set out in Appendix B. c. Appoint the Older People’s Champion (Irene Kohler) and Carer’s Champion (Helen Dowse) for the Area Board for 2024/25.
21	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Foyer update</u> Councillor Rogers noted his thanks for the written update on the closure of the</p>

	<p>Foyer service in Salisbury and was pleased to know that the residents of the service had been found accommodation. He noted that it would be important to remain aware of future developments for the Foyer building, as it had been purchased with public funds.</p> <p><u>Warren Hathaway – Division Commander WDFRS</u> The new District Commander introduced himself and noted that he was looking forward to working with the Area Board in the future.</p> <p><u>COGS Active Travel Conference Salisbury</u> Margaret Willmot from the Cycling Opportunities Group, Salisbury (COGS) gave a presentation on the recent Active Travel Conference which had been held in Salisbury. A copy of the slides are attached for information.</p>
22	<p><u>Salisbury Major Projects Update</u></p> <p><u>Station Forecourt Scheme</u> Carli van Niekerk, Major Highway Projects Engineer, gave an update on the Station Forecourt Scheme, the main points included:</p> <ul style="list-style-type: none"> • This was the second project to be funded by the Future Highstreet Funding. • Three phased development, with works expected to last approximately 1 year. • Tree trimming and vegetation removal due to take place along Churchfields Road during off peak hours. • Some parking would be maintained on the forecourt for disabled/taxi spaces and buses. • The remainder of the parking spaces would be available in Central car park. • The Eastern Goods site was due to be developed into additional parking to be available later in the year. • There would be a dedicated in box for queries, during the construction phase. <p><u>Questions:</u></p> <ul style="list-style-type: none"> • What were the timelines for the phases? Answer: It varied. Timelines could be provided later if needed. • Would South Western Road remain open and viable for the flow of traffic during works, as any restriction would make the busy route worse? Answer: Some resurfacing work on South Western Road was required, but there was no plan to close the road during the day. There would be night closures and a two way traffic light system. • If closing at night, that may impact the many refuge trucks which travelled out of hours, so you would need to plan around them. • Central car park appeared to have two pricing structures now, how would you manage the difference?

Answer: There were two structures, short stay and long stay rates. Cars would only be able to park in the area they had a ticket for.

- What was the plan for pickups and drop offs?

Answer: Currently there were some spaces and the car park to the west would also be available, however as part of the review of the process moving forward, if changes were needed in the future it would be address.

Maltings and Central Carp Park

Victoria Moloney, Head of Economy & Regeneration and Richard Walters, Head of Service, Major Projects and Enabling responded to questions on the written update attached to the agenda.

Questions:

The key was to make the city more accessible, rather than making parking more accessible.

Answer: The historic principle of the Parking Strategy was being considered in line with the current Parking Strategy. We would be looking at what was the best use of land in the city centre, which would include further engagement.

At the end of report, it mentioned an immediate action to 'smarten up the central car park' what did that mean and was there an intention to address the poor quality of the road surface in the car park, once the River Project had completed?

Answer: There had been substantial investment in the city, which at present did not live up to the quality we were trying to create – interim measures whilst other works are ongoing around the city – discussions with owners. Try to minimise the disruption.

The update report sets the message that the original scheme is not now going to take place, and as the original funding partner was no longer involved, this meant that the library would remain where it was and the development of the car park was open for discussion again. It was hoped that the Board would see opportunities for input regarding any future development of the car park.

What was planned for the old British Heart Foundation (BHF) site?

Answer: The BHF site was not in the ownership of the council and was separate to the rest of the central car park project. Following covid/Novichok, people had different requirements from a city centre.

Could the council approach the owners of the BHF site to get them to do something about the condition it was currently in?

Answer: The council had reached out but there had not been a lot of engagement from the owner.

Could you provide the figures for the amount of people injured due to the temporary pavement situation on Fisherton Street?

	<p>Answer: The data was not known and could be fed back the Board at a later date.</p> <p>When the Fisherton Street project was first proposed some years ago, it was said that there would be stiff penalties on the contract, were these being applied?</p> <p>Answer: All works follow a standard contract for civil works and there were clauses if the works were not complied to.</p>
23	<p><u>City Hall Update</u></p> <p>The Board noted the update attached to the agenda.</p> <p><u>Questions and comments included:</u></p> <ol style="list-style-type: none"> 1. We were previously advised that due to the condition of the ceiling, a major inspection and a full survey was required. Had that work been done and could the Board have the details of the survey of the roof and ceiling? 2. We were previously informed that it would take three months from the appointment of an agent, to announcing the name of the tenant for the 25-year lease. The announcement of the appointment was made on 1 May 2024. Savills had yet to advertise the opportunity or approach potential bidders. Was the Council driving Savills to find a suitable tenant, within the stated timeline? 3. Please reassure us that the updates on the timetable and decision-making process was on the Cabinet Forward Plan. 4. City Hall was a vital part of the cultural and social offer within Salisbury. How would Salisbury Area Board ensure that its priorities and social value would be included in the selection of an appropriate tenant? Would Salisbury Area Board be included in the decision-making process? <p>The Chairman ensured that the questions would be put to the relevant officers for responses.</p> <p><u>Responses to questions received after the meeting:</u></p> <ol style="list-style-type: none"> 1. Information regarding previous work and stages can be found on the page linked to: Salisbury City Hall - Wiltshire Council 2. Following their appointment, Savills had been undertaking the extensive preparation work needed to market the City Hall opportunity. Given that the agreement would involve a 25+ year lease, it was important that this preparation work was carried out with diligence and to the highest standard. Given the commercial nature of the project and the need to ensure parity we are unable to provide any details of this phase of work at

	<p>this time. However, council officers had been working with Savills to ensure that the opportunity was marketed professionally and efficiently. The opportunity would go live shortly. The 3-month period would begin once the opportunity was live. Stakeholders would be kept informed in due course.</p> <p>3. Wiltshire Council remained committed to the reopening of City Hall as an arts and entertainment venue. It was included as a priority in the new Salisbury Culture Strategy and will also be included in the Wiltshire Cultural Strategy that would be published shortly. Following the 3-month period the Council would ascertain the evidence that would inform future decisions.</p> <p>4. The council fully appreciate the importance of, and the vital part City Hall can play in the cultural and social offer within Salisbury. Whilst social value would be part of any conversation with a prospective operator, it was also important to secure an operator who could make the venue a sustainable cultural asset for the city and residents. However, as indicated previously, where a social value policy was available, we would ask a bidder to provide it but it would not form part of any scoring. Selection of an operator would be undertaken using officer delegated authority with appropriate internal consultation, the Area Board would be the first stakeholder to be informed once a decision has been made.</p>
24	<p><u>Highways Matters - Update</u></p> <p>The Board noted the updates attached to the agenda.</p> <p>Questions:</p> <ul style="list-style-type: none"> • An update for Rampart Road was requested. Answer: The Strategic Engagement and Partnership Manage would feedback the update when available. • How much of the budget awarded would go towards emptying gullies in Salisbury? • Thanks were noted to members of the public and officers for producing the document. The Board would revisit the progress of the works over time. • An update on the Salisbury Transportation Strategy funding would be provided under LHFIG later in the agenda.
25	<p><u>A360 Road Closure Update</u></p> <p>The Board noted the updates attached to the agenda and noted its disappointment that no one was in attendance to take questions.</p>

	<p>Questions:</p> <ul style="list-style-type: none"> • It was good to read the work was on schedule, was the project funded by the Department of Transport? • Would the public continue to pay for the work at the risk the tunnel project did not go ahead?
26	<p><u>Area Board Priorities 2024/25</u></p> <p>The Board noted the End of Year 2023/24 Report and received an update from the Strategic Engagement and Partnerships Manager (SEPM), Karen Linaker on the findings of the Joint Strategic Needs Assessment.</p> <p>The update included a summary of Area Board Investments through Grant funding, a quintile investment table and details on the existing Area Board Local Priorities, which were:</p> <ul style="list-style-type: none"> • Youth engagement, employment and positive activity opportunities (Cllr Ricky Rogers) • Addressing climate change (Cllr Sven Hocking) • Supporting positive mental health and wellbeing (Cllr Caroline Corbin) • Supporting underrepresented groups (Cllr Caroline Corbin) • Improving transport and access (Cllr Sven Hocking) <p>The Board would work towards resetting new priority themes and actions, with the view of reporting back on a new workplan at the next meeting in September.</p> <p><u>Comments and questions included:</u></p> <ul style="list-style-type: none"> • This was a momentous piece of work and there appear to be areas of work highlighted which would fit under the current 5 priorities. The Board would want to consider this out of the meeting and bring back a suggested workplan to the September meeting. • Thanks to the Area Board, Officers and community groups for the collaborative work, which included an impressive range and depth of work. It was however disappointing to hear only 300 responses had been received from Salisbury residents. Another challenge was how the Board would press the rest of the council to deliver on the priorities that were determined and ensure that social value was reflected in the decision making? <p>After discussing the renewal of the Area Board Priorities for 2024/25, it was;</p> <p>Resolved:</p> <p>The Area Board noted the end of year report and agreed to renew the</p>

	<p>priorities for 2024/25.</p>
<p>27</p>	<p><u>Area Board Funding</u></p> <p>Cllr Paul Sample arrived at the meeting at the start of this Item.</p> <p>The Board noted the budgets for allocation at the meeting and heard from representatives in attendance who gave a brief overview of their project followed by any questions by the Board.</p> <p><u>Community Area Grants:</u></p> <p>St Marks Church - Hall Renovation, requested £3,500 The Applicant Jo King spoke in support of the project.</p> <p>Cllr Dalton moved the motion to award in full. This was seconded by Cllr Charleston.</p> <p><u>Decision</u> St Marks Church was awarded £3,500 towards the Hall Renovation project. <i>Reason – The application met the Community Area Grants Criteria 2024/25</i></p> <p>Spire Inclusion - Resources, requested £1,500 The Applicant Claire Sines spoke in support of the project.</p> <p>The Board was advised that as the applicant was set up as a private company, which did not meet the CAG criteria, the application had been to the Grant Assessment Panel which had agreed for it to be considered at the Area Board. One suggestion made was that if funded the whiteboard could be asset locked so that it would stay in community if something happened to the business.</p> <p>Cllr Corbin moved the motion to award in full with the caveat of applying an asset lock on the whiteboard. This was seconded by Cllr Charleston.</p> <p><u>Decision</u> Spire Inclusion was awarded £1500 towards the purchase of an Interactive Whiteboard, subject to the applicant agreeing to asset lock the item for future retention as a community asset. <i>Reason – The application had been cleared for consideration by the Grant Assessment Panel.</i></p> <p>Dennis Marsh House, Scout HQ, Salisbury & South Wilts Scouts – Safety Improvements, requested £4,494 The Applicant John Wyeth spoke in support of the project.</p> <p>Cllr Charleston moved the motion to award in full. This was seconded by Cllr Rogers.</p>

Decision

Dennis Marsh House, Scout HQ, Salisbury & South Wilts Scouts was awarded £4,494 towards Safety Improvements.

Reason – The application met the Community Area Grants Criteria 2024/25

Ukrainian Community United (UCU) – Cultural Space, requested £2,500

The Applicant Valeriy Melnik spoke in support of the project.

Cllr Charleston moved the motion to award in full.

This was seconded by Cllr McClelland.

Decision

Ukrainian Community United (UCU) was awarded £2,500 towards The Cultural Space project.

Reason – The application met the Community Area Grants Criteria 2024/25

St Michaels Community Centre – Heating Replacement, requested £5,000

The Applicant Kate Varga spoke in support of the project.

Cllr Corbin moved the motion to award in full.

This was seconded by Cllr Rogers.

Decision

St Michaels Community Centre was awarded £5,000 towards the Heating Replacement project.

Reason – The application met the Community Area Grants Criteria 2024/25

Young People Grants:

Grants have not been to the youth panel for comments on this occasion due to timelines not permitting.

Salisbury Hockey Club – Youth Goals, requested £500

The Applicant spoke in support of the project.

Cllr Charleston moved the motion to award in full.

This was seconded by Cllr Corbin.

Decision

Salisbury Hockey Club was awarded £500 towards the purchase of Youth Goals.

Reason – The application met the Community Area Grants Criteria 2024/25

Ukrainian Community United (UCU) – Cultural Space, requested £2,500

The Applicant Valeriy Melnik spoke in support of the project.

Organised weekend classes on Ukrainian identity – provisions

Cllr Corbin moved the motion to award in full.
This was seconded by Cllr Rogers.

Decision

Ukrainian Community United (UCU) was awarded £2,500 towards the Cultural Space project.

Reason – The application met the Community Area Grants Criteria 2024/25

Older & Vulnerable Adults Grants:

Rabbatul Bait Sisters Network Project – Health Workshop, requested £500
The Applicant Monsura Ahmed spoke in support of the project.

Cllr Corbin moved the motion to award in full.
This was seconded by Cllr Charleston.

Decision

Rabbatul Bait Sisters Network Project was awarded £500 towards the Health Workshop.

Reason – The application met the Community Area Grants Criteria 2024/25

Disability Interest Group of Salisbury – Zoom Video Account, requested £348
The Applicant Kez Adey spoke in support of the project.

Cllr Corbin moved the motion to award in full.
This was seconded by Cllr Rogers.

Decision

Disability Interest Group of Salisbury was awarded £348 towards a Zoom Video Account.

Reason – The application met the Community Area Grants Criteria 2024/25

Salisbury Plain Military Wives Choir – Music Project 2024, requested £500
The Applicant Naomie Brown spoke in support of the project.

Cllr Charleston moved the motion to award in full.
This was seconded by Cllr Rogers.

Decision

Salisbury Plain Military Wives Choir was awarded £500 towards The Music Project 2024.

Reason – The application met the Community Area Grants Criteria 2024/25

Silver Salisbury Group – Engagement Event, requested £500
The Applicant Irene Kohler spoke in support of the project.

	<p>Cllr Charleston moved the motion to award in full. This was seconded by Cllr Rogers.</p> <p><u>Decision</u> Silver Salisbury Group was awarded £500 towards an Engagement Event. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2024/25</i></p> <p>Delegated Funding: There were no delegated funding awards since the last meeting.</p> <p>Information links: Area Board Grants & Grants Criteria</p>
28	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Board considered the report and funding recommendations arising from the last LHFIG meeting held on 14 May 2024.</p> <p>It was;</p> <p>Resolved:</p> <p>To approve the LHFIG funding recommendations to the following schemes:</p> <ul style="list-style-type: none"> • 4a – York Road Dropped Kerb – £8,100 • 4d – Lower Bemerton Road Markings – £1,500, and: <p><u>Salisbury Transportation Strategy</u> The Board also discussed the Area Board Bid for Funding for Local Schemes from the Salisbury Transportation Strategy, in that here had been no recent update on the progress of the bid.</p> <p><u>Safer Salisbury Lighting Improvements Initiative</u> In addition, the Board noted that following a request at the last meeting to Atkins for a report on the Assessment and Costs of the Safer Salisbury Lighting Improvements Initiative, one had not been presented.</p> <p>The Board agreed to pass motions to seek responses on both matters.</p> <p>It was;</p> <p>Resolved:</p> <p>That the Board agreed to:</p> <ol style="list-style-type: none"> 1. write to the Cabinet Member for Highways, Street Scene and

Flooding and the Director of Highways requesting the long overdue report from Atkins on the Assessment and Costs of the Safer Salisbury Lighting Improvements Initiative, is made available by the end of June 2024.

- 2. write to the Cabinet Member for Highways, Street Scene and Flooding and the Director of Highways requesting a report with answers to the Area Board Bid for Funding for Local Schemes from the Salisbury Transportation Strategy held funds and present the report and answers to the requests to the next Area Board meeting.**

Attachments - Presentation slides

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Active Travel Conference

Salisbury Guildhall

24/2/2024

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Margaret Willmot

Cycling Opportunities Group Salisbury (COGS)



1. Background

Page 16 2. Aims of the Active Travel Conference

3. Speakers

4. Key messages

5. Conclusions





1. Background

Active Travel = Making journeys in physically active ways - like walking, wheeling (using a wheelchair or mobility aid), cycling, or scootering.

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Benefits of Active Travel

- Reduced congestion and better air quality
- Higher quality public realm
- Better physical, mental and social health
- Reduced carbon emissions & helps net zero goals
- Economic growth and vibrant communities
- Inclusive and reduces inequality

The conference was organised by the Cycling Opportunities Group for Salisbury (COGS) with sponsorship and support from Salisbury City Council, All The Kit, Hayballs Cyclesport, Stonehenge Cycles, Active Planning, Hale Market



2. Aims of the Active Travel Conference

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To learn about the benefits of active travel from experts in the field and consider how these ideas can be put into practice locally



3. Speakers

Professor Rachel Aldred, *University of Westminster*
Impacts of Active Travel Infrastructure on Health & Quality of Life

Professor Ian Walker, *Swansea University*

Can Psychology Help Us Create Healthy Places?

Isabelle Clement MBE, *Director, Wheels for Wellbeing + Hari Clough*

What the lived experience of Disabled people teaches us about active travel and why we should listen?

Cllr Caroline Thomas, *Wiltshire Council*

Provision of Active Travel in a Rural County Market Town

Peter Walker, *Guardian journalist and author*

Why has British politics gone so strange about cycling & active travel?

Cllr Emily Kerr, *Oxford City Council*

Oxford's Ambitious Travel Plans:

Are LTNs and 15-minute cities just a conspiracy?





4. Key messages

Led by Professor Graham Smith, University of Westminster

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Some of the challenges:

- 'Motonormativity' and unconscious bias in current decision making
- Promoting the positive benefit of active travel
- Remembering the needs of the disabled and those without access to cars
- The political will to prioritise more pedestrianisation - e.g. Salisbury City Centre - and walking/cycling links to new housing, school active travel etc
- Budget – WC spent £6.5 million in past 4 years across whole county, Oxford budgeted this amount for a trial traffic management scheme in their city





5. Conclusions

“If exercise could be packaged in a pill, it would be the single most widely prescribed and beneficial medicine”.

Dr Robert Butler

quoted by a local GP at Salisbury’s panel meeting on JSNA 22/5/2024

Active travel is good for the environment, our economy and public health. It’s emission-free.... It eases congestion...and it makes us healthier, preventing thousands of premature deaths from physical inactivity and poor air quality while saving our NHS billions of pounds each year.

It’s one of the best return on investment decisions governments can make..”

Dept for Transport, 2nd cycling and walking investment strategy, March 2023

Thank you – the end – any questions?

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Salisbury Station Forecourt Improvements



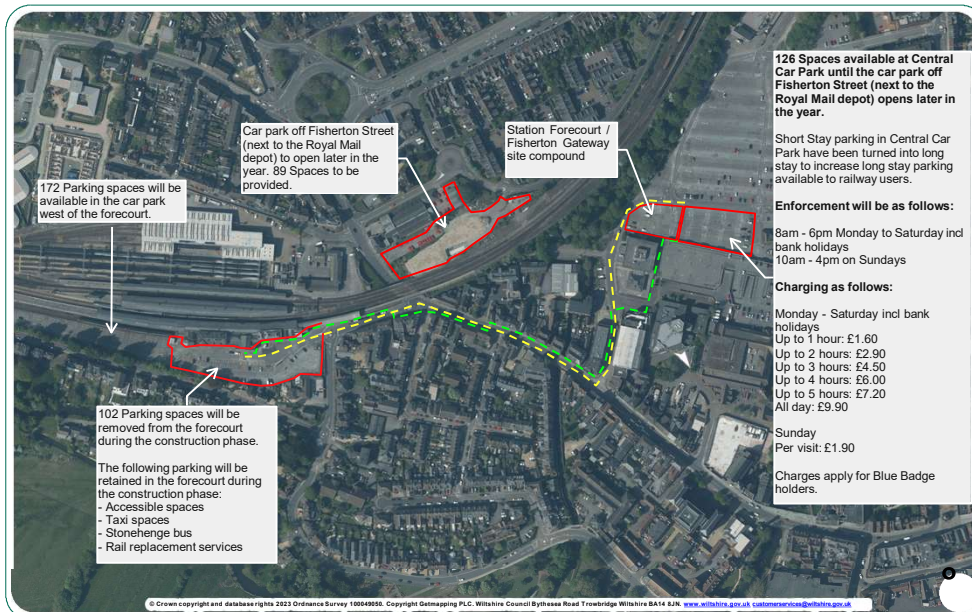
- Construction starting this coming Monday 10th June.
- Expected to last approximately a year.
- Two way lights for tree trimming from 12-14 June along Churchfields Road during off peak hours (9:30-15:00).

Wiltshire Council

1

Salisbury Station Forecourt Replacement Parking

Route between the Station Forecourt and replacement parking at Central Car Park:
 - - - - - Pedestrian route
 - - - - - Vehicle route



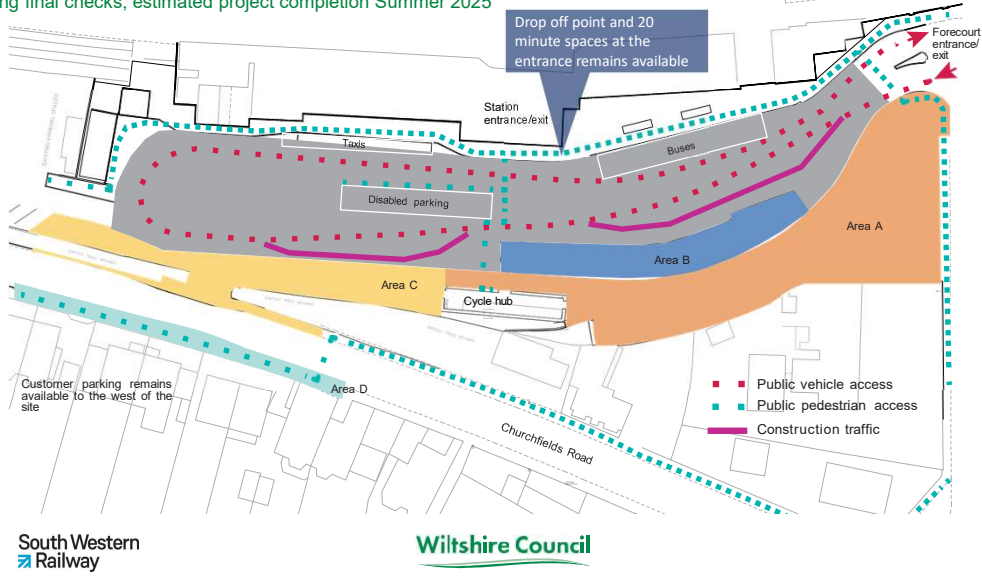
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Salisbury Station Forecourt Improvements – Phase 1

Indicative dates: June to November 2024

Following final checks, estimated project completion Summer 2025

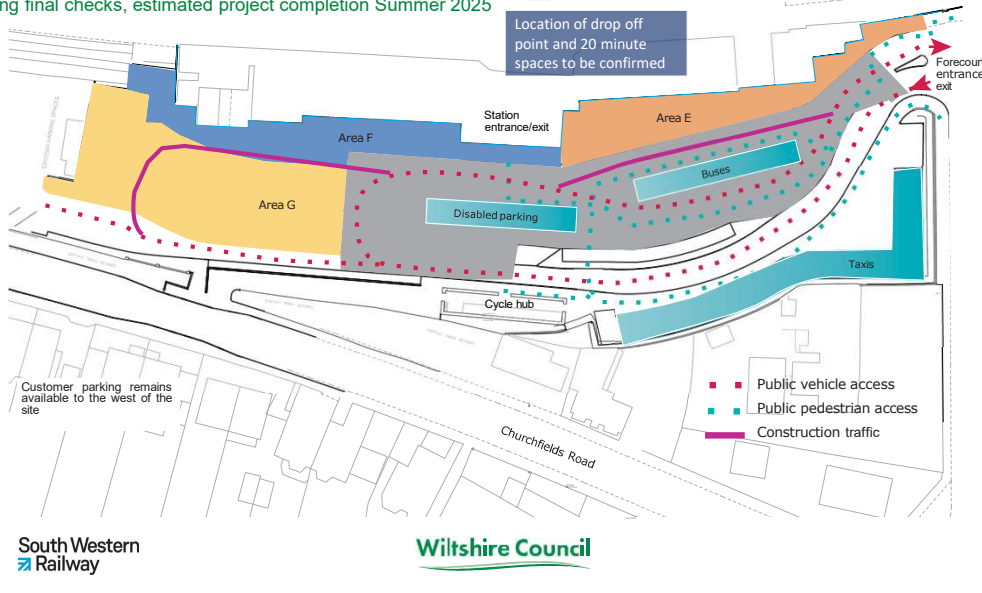


3

Salisbury Station Forecourt Improvements – Phase 2

Indicative dates: November 2024 to January 2025

Following final checks, estimated project completion Summer 2025



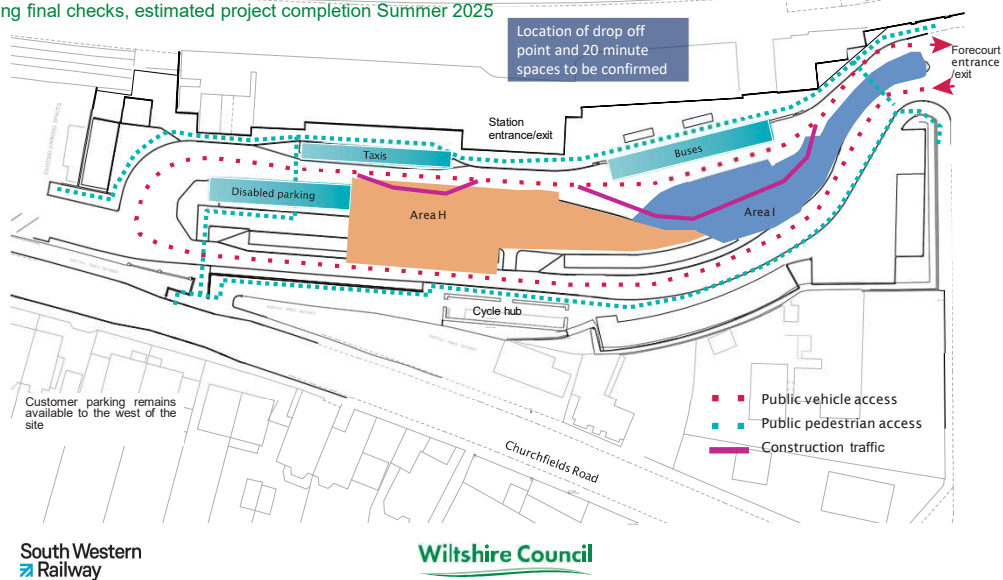
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2

Salisbury Station Forecourt Improvements – Phase 3

Indicative dates: January to April 2025

Following final checks, estimated project completion Summer 2025



5

Where can I find more information?

- Impact on parking in the forecourt
<https://www.southwesternrailway.com/travelling-with-us/at-the-station/car-parking/salisbury-forecourt-improvements>
- Future High Streets Fund schemes
<https://www.wiltshire.gov.uk/fhsf-salisbury>
 (contains links to “Investing in Salisbury” and “Salisbury Traffic Management” web pages)
- Contact the site team during the construction phase
salisburystation@atkinsrealis.com

3

Wiltshire Council

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